



HOME GUARANTY CORPORATION

ANNUAL PROCUREMENT PLAN 2019 (indicative)

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget			Remarks
				Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	A. Goods and Services											
P01-2019	Security Services - Head Office and Projects	Admin. Dept. & AMDG	Competitive Bidding	Feb-2019	Feb-2019	Feb-2019	Feb-2019	Corporate Budget	33,634,889.71	6,134,889.71	27,500,000.00	
P02-2019	Production and Printing of Annual Report for 2018 Accomplishments	Corplan Dept.	Competitive Bidding	Apr-2019	April-2019	May-2019	May-2019	Corporate Budget	1,650,000.00	1,650,000.00		
P03-2019	Procurement of petroleum, oil and lubricant requirements for HGC motor vehicles	Admin. Dept.	Competitive Bidding	Jan-2019	Feb-2019	Feb-2019	Feb-2019	Corporate Budget	3,917,573.74	3,917,573.74		
P04-2019	Procurement of a service provider to conduct the 2019 Third Party Customer Satisfaction Survey	Corplan Dept.	NP-53.9 Small Value Procurement	Jul-2019	Aug-2019	Aug-2019	Sep-2019	Corporate Budget	500,000.00	500,000.00		
P05-2019	Appraisal services for properties	AMDG-AMD		As needed				Corporate Budget	2,232,000.00		2,232,000.00	Mode of Procurement will depend on the extent and total area to be appraised (can be competitive bidding or Small Value Procurement)
P06-2019	Survey works for acquired assets	AMDG-AMD	NP-53.9 Small value Procurement	As needed				Corporate Budet	100,000.00		100,000.00	
P07-2019	Procurement of services for pest control treatment for 1 year	Admin. Dept.	NP-53.9 Small Value Procurement	Dec-2018	Jan-2019	Feb-2019	Feb-2019	Corporate Budget	132,000.00	132,000.00		Existing contract to expire in April 2019
P08-2019	Procurement of Alkaline Drinking Water	Admin. Dept.	NP-53.9 Small Value Procurement	Jun-2019	Jun-2019	Jun-2019	Jun-2019	Corporate Budget	168,000.00	168,000.00		Existing contract to expire in June 2019
P09-2019	Catering services for various corporate activities	Various units*	NP-53.9 Small Value Procurement	As needed				Corporate Budget	318,000.00	318,000.00		
P10-2019	Repair and maintenance of HGC service vehicles	Admin. Dept.	NP-53.9 Small Value Procurement	As needed				Corporate Budget	2,387,055.50	2,387,055.50		
P11-2019	Training services for HGC Quality and Information Management System	MISD	NP-53.9 Small Value Procurement	Dec-2018	Dec-2018	Jan-2019	Jan-2019	Corporate Budget	200,000.00	200,000.00		
P12-2019	Lease of office premises	Admin. Dept.	NP-53.10 Lease of Venue and Property	Dec-2018	Jan-2019	Feb-2019	Feb-2019	Corporate Budget	55,272,776.86	55,272,776.86		
P13-2019	Venue for Corporate Teambuilding Activity (with meals and accommodation)	HRD	NP-53.10 Lease of Venue and Property	Dec-2018	Dec-2018	Jan-2019	Jan-2019	Corporate Budget	1,227,986.00	1,227,986.00		
P14-2019	Bus rental for Corporate Teambuilding	HRD	NP-53.9 Small Value Procurement	Dec-2018	Dec-2018	Jan-2019	Jan-2019	Corporate Budget	154,000.00	154,000.00		
P15-2019	Preventive maintenance split-type and window-type air conditioning unit	Admin. Dept.	NP-53.9 Small Value Procurement	Quarterly requirement				Corporate Budget	132,000.00	132,000.00		
P16-2019	Preventive maintenance of centralized air conditioning units and other mechanical equipments	Admin. Dept.	NP-53.9 Small Value Procurement	Aug-2019	Sep-2019	Sep-2019	Sep-2019	Corporate Budget	965,580.00	965,580.00		
P17-2019	Common/non-common office supplies	Admin. Dept.	NP-53.5 Agency to Agency	Quarterly purchase				Corporate Budget	4,382,161.22	4,382,161.22		
P18-2019	Purchase of toner for existing kyocera printers	Admin. Dept.	Direct Contracting	Quarterly purchase				Corporate Budget	2,261,000.00	2,261,000.00		
P19-2019	Publication of Notice of Sale	AMDG-MSD	NP-53.6 Media Services	Quarterly requirement				Corportate Budget	1,000,000.00	1,000,000.00		To start in January 2019
P20-2019	Newspaper subscription	Admin. Dept.	NP-53.9 Small Value Procurement	Dec-2018	Dec-2018	Jan-2019	Jan-2019	Corporate Budget	213,512.15		213,512.15	
									110,848,535.18	80,803,023.03	30,045,512.15	

B. Information Systems Technology												
P21-2019	IPBX Sytem/Network Switches and Hubs	MISD	Competitive Bidding	May-2019	May-2019	Jun-2019	Jun-2019	Corporate Budget	6,205,264.00		6,205,264.00	Item's procurement program is transferred to 2019
P22-2019	Generator Set - Data Center	MISD	Competitive Bidding	Mar-2019	Mar-2019	Apr-2019	Apr-2019	Corporate Budget	2,000,000.00	2,000,000.00		
P23-2019	Unified Threat Management Platform	MISD	NP-53.9 Small Value Procurement	Apr-2019	Apr-2019	May-2019	May-2019	Corporate Budget	750,000.00	750,000.00		With existing contract to expire on May 2019
P24-2019	Scanner	MISD	NP-53.9 Small Value Procurement	Oct-2019	Oct-2019	Nov-2019	Nov-2019	Corporate Budget	800,500.00		800,500.00	
P25-2019	Antivirus software license	MISD	NP-53.9 Small Value Procurement	Nov-2019	Nov-2019	Nov-2019	Nov-2019	Corporate Budget	750,000.00	750,000.00		
P26-2019	Services of an ISO Certifying Organization	MISD	NP-53.9 Small Value Procurement	Dec-2018	Jan-2019	Jan-2019	Jan-2019	Corporate Budget	750,000.00	750,000.00		
P27-2019	Firewall	MISD	Competitive Bidding	Apr-2019	Apr-2019	May-2019	May-2019	Corporate Budget	1,500,000.00		1,500,000.00	
P28-2019	Data Center Fire Suppression System	MISD	Competitive Bidding	Nov-2019	Nov-2019	Dec-2019	Dec-2019	Corporate Budget	1,200,000.00		1,200,000.00	
P29-2019	Systems Security/Hardware/Software and Upgrade	MISD	NP-53.9 Small Value Procurement	Sep-2019	Sep-2019	Oct-2019	Oct-2016	Corporate Budget	880,000.00		880,000.00	
									14,835,764.00	4,250,000.00	10,585,764.00	
	C. Consultancy											
P30-2019	Consultancy services	ACU	Competitive Bidding	Apr-2019	May-2019	May-2019	May-2019	Corporate Budget	1,000,000.00	1,000,000.00		
									1,000,000.00	1,000,000.00		
	D. Others											
P31-2019	Rice	Admin. Dept.	NP-53.9 Small Value Procurement	Quarterly purchase				Corporate Budget	540,000.00	540,000.00		
	Sub-Total								540,000.00	540,000.00	-	
	GRAND TOTAL								127,224,299.18	86,593,023.03	40,631,276.15	

Prepared by:

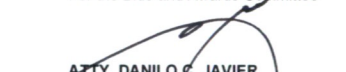

MARIA LOURDES B. ABATARI
 Member, BAC Secretariat

Reviewed by


ATTY. RONCES ANN REYES-DE LEON
 Head, BAC Secretariat

Recommending Approval:

For the Bids and Awards Committee


ATTY. DANILO C. JAVIER
 Chairman, Bids and Awards Committee

Approved by:


CORAZON G. CORPUZ
 Officer-In-Charge